EXHIBIT C

913 RIDGEBROOK ROAD CONDOMINIUM

BY-LAWS

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913 RIDGEBROOK ROAD CONDOMINIUM

BY LAWS

ARTICLE I. GENERAL PROVISIONS.

Section 1.1. <u>Definitions</u>.

1.1.1. Specifically Defined Terms.

- (a) As used in these By-Laws, any term which is defined in Section 1 of the Declaration shall be deemed to have the meaning ascribed to it therein.
- (b) As used in these By-Laws, the following terms have the meanings hereinafter ascribed to them:
- provisions of subsection 3.1.1. (j) "Annual Assessment" has the meaning ascribed to it by the
- (2) "Annual Membership Meeting" means an annual meeting of the Membership, held pursuant to the provisions of subsection 2.3.2.
- (3) "Articles" means those Articles of Incorporation under which the Council is incorporated, as amended from time to time.
- (4) "Board Meeting" means a meeting of the Board of Directors, held pursuant to the provisions of subsection 2.4.7.
- by the exercise of a power of eminent domain and (B) a conveyance made to a governmental or quasigovernmental authority which possesses such power, in settlement of any pending or threatened exercise thereof.
- (6) "Council" means The Council of Unit Owners of 913
- (7) "Council Property" means any and all real or personal property or other assets beneficially owned by the Council at any time.
- (8) "Declaration" means the instrument entitled "Declaration" which is recorded among the Land Records immediately prior to the recordation of these By-Laws and by

which the property constituting the Condominium was subjected to the Condominium Regime, as from time to time amended.

- (9) "Director" means a member of the Board of Directors.
- whom it contracts, to manage the Condominium or the Council's affairs pursuant to the provisions of subparagraph 2.4.10(b) (v).
- or a Special Membership Meeting. "Membership Meeting" means an Annual Membership Meeting
- provisions of Section 6.2. (12) "Notice Address" has the meaning ascribed to it by the
- President, the Secretary, the Treasurer, each Assistant Secretary, each Assistant Treasurer, and the holder of each other office which the Board of Directors creates pursuant to the provisions of subparagraph 2.4.10(b) (xx).
- (14) "Proxy" means the right given, pursuant to the provisions of upon at a Membership Meeting.
 - (15) "Proxy Holder" means a person who holds a Proxy.
- provisions of subsection 3.1.1. "Special Assessment" has the meaning ascribed to it by the
- (17) "Special Membership Meeting" means a special meeting of the Membership held pursuant to the provisions of subsection 2.3.3.
- the provisions of subsection 2.3.6(b). "Voting Representative" means a person enumerated as such in
- by the provisions of subsection 3.1.1. "Working Capital Assessment" has the meaning ascribed to it
- (c) Any other term to which meaning is specifically ascribed by any provision of these By-Laws shall for purposes of these By-Laws be deemed to have such meaning.
 - 1.1.2. Construction of Terms Any term to which meaning is specifically ascribed by

any provision of the Declaration or the By-Laws, and which is used in the Condominium Act, shall, wherever possible, be construed in a manner which is consistent with any construction of such term as so used in the Condominium Act. Where such consistency of construction is not possible, the meaning so ascribed shall govern to the extent allowed by law.

Section 1.2. Applicability of By-Laws.

- 1.2.1. Scope of Coverage. These By-Laws shall be applicable to, and shall govern,
- (a) the Council's administration of the Condominium's affairs, acting through its Officers, the Board of Directors or the Unit Owners;
- (b) the ownership, sale, lease, sublease, pledge, assignment or other transfer, by the Developer or any Unit Owner, Contract Purchaser, Mortgagee, lessee or other person, of any legal or equitable freehold, leasehold, security or other interest in:
 - (i) any Unit,
 - (ii) any undivided percentage interest in the Common Elements,
 - (iii) any percentage interest in the Common Expenses and Common Profits, or
- (iv) any right to vote or other right of participation in the administration of the affairs of the Condominium or the Council; and
- (c) the occupancy or other use of any Unit or the Common Elements by the Developer, any Unit Owner, Contract Purchaser, Mortgagee, lessee or other person, or any agent, employee, invitee, visitor or guest thereof.
- 1.2.2. Persons Bound. Any Unit Owner, Contract Purchaser, Mortgagee, lessee or other person who (a) enters into or accepts the delivery of any instrument effecting the sale, conveyance, pledge, lease, sublease, assignment or other transfer of any interest referred to in the provisions of subsection 1.2.1(b), or (b) occupies or otherwise uses any Unit or the Common Elements, or allows any of his agents, employees, invitees, visitors or guests or any other person to do so, shall conclusively be deemed thereby to have accepted and ratified the provisions of the Declaration, these By-Laws and the Rules and Regulations, as from time to time amended, and to have agreed to comply with and be bound by the same.

ARTICLE II. THE COUNCIL OF UNIT OWNERS.

Section 2.1. Function. In accordance with the provisions of Section 11-109 of the

Condominium Act and Title 5, Subtitle 2 of the Corporations and Associations Article of the Annotated Code of Maryland, the affairs of the Condominium shall be governed and administered by the Council. The Council shall be incorporated as a non-stock corporation. The mailing address of the Council shall be 2401 York Road, Timonium, Maryland 21093.

Section 2.2. Powers and Duties.

- 2.2.1. <u>General Powers</u>. The Council shall have all of the rights and powers which are vested:
- (a) in a council of unit owners by the provisions of the Condominium Act (to and only to the extent that the vesting of such powers is consistent with the provisions of the Declaration and these By-Laws); or
 - (b) in the Council by the provisions of the Declaration or these By-Laws.
- 2.2.2 <u>Specific Powers</u>. Without limiting the generality of the foregoing provisions of this Section, the Council shall have all of the following powers:
- (a) to have perpetual existence, subject to the right to terminate the Condominium regime held by the Unit Owners pursuant to the provisions of the Declaration;
- (b) to adopt and amend reasonable Rules and Regulations, as it deems appropriate, in accordance with the provisions of the Condominium Act;
- (c) to adopt and amend budgets for revenues, expenditures, and reserves and collect assessments for common expenses from Unit Owners;
- (d) to sue, be sued, complain and defend in any court of law or equity of Maryland or any other jurisdiction;
- (e) to transact its business, carry on its operations and exercise the rights and powers vested in it, as aforesaid, in any state, territory, district or possession of the United States, foreign country or other place;
 - (f) to make contracts and guarantees, incur liabilities and borrow money;
- (g) to sell, mortgage, lease, pledge, exchange, convey, transfer or otherwise dispose of any or all of its property and assets;
 - (h) to issue bonds, notes and other obligations;

- (i) to acquire by purchase or lease or in any other manner, and to take, receive, own, hold, use, employ, improve and otherwise deal in and with, any real or personal property, including any Unit, or any interest therein, wherever located;
- independent contractors; to hire and terminate managing agents and other employees, agents and
- (k) to purchase, take, receive, subscribe for or otherwise acquire, own, hold, vote, use, employ, sell, mortgage, loan, pledge or otherwise dispose of, or deal in and with in any other manner, shares or other interests in, or obligations of, any Maryland or foreign corporation, association, partnership or individual;
- (1) to invest its funds in any manner which is appropriate to enable it to carry on the operations or to fulfill the purposes which are set forth in the provisions of the Declaration or these By-Laws;
- of Common Elements; (m) to regulate the use, maintenance, repair, replacement, and modification
- (n) to cause additional improvements to be made as a part of the General
- (o) to grant easements, rights-of-ways, licenses, leases in excess of one (1) year and similar interests in the General Common Elements in accordance with Section 11-125(f) of the Condominium Act;
- (p) to impose charges for late payments of Assessments and, to the extent and in the manner permitted by the Condominium Act, to levy fines for violation of the Declaration, By-Laws and the Rules and Regulations;
- (q) to impose reasonable charges for the preparation and recordation of amendments to the Declaration, By-Laws, Rules and Regulations or statements of unpaid assessments;
- (r) to provide for the indemnification of and maintain liability and errors and omissions insurance for Officers, Directors, and any Manager or other employee charged with the operation or maintenance of the Condominium;
- (s) to enforce the provisions of the Condominium Act, the Declaration, these By-Laws and the Rules and Regulations against any Unit Owner or any lessee or guest of a Unit Owner;

- (t) to exercise all of the rights and perform all of the obligations of the owner of Lot 2 under the Water Meter Agreement and the Declaration of Cross Easements; and
- (u) generally, to exercise any and all rights which are vested in it, and to do every other act not inconsistent with law which is appropriate to promote and attain the purposes set forth in the Condominium Act, the Declaration or these By-Laws.
- 2.2.3. General Duties. The Council shall be charged with all of the duties which
- Act; (a) upon a council of unit owners by the provisions of the Condominium
- (b) upon a non-stock corporation by the provisions of the Corporations and Associations Article of the Code; and
 - (c) upon the Council by the provisions of the Declaration or these By-Laws.
- 2.2.4. Specific Duties. Without limiting the generality of the provisions of subsection 2.2.3, the Council shall (a) govern and administer the affairs of the Condominium; (b) establish the methods of and the procedures for collecting from the Unit Owners their respective Assessments and for paying to the Unit Owners their respective shares of the Common Profits; (c) manage or arrange for the management of the Condominium and of all Council Property; (d) regularly keep and maintain in good order and repair all of the Common Elements; (e) maintain the Condominium at all times as a first class office building; and (f) have such other duties as are specifically imposed upon the Board of Directors or any Officer by these By-Laws.

Section 2.3. The Membership.

2.3.1. <u>Composition</u>. The membership of the Council shall consist of and be limited to all of the Unit Owners.

2.3.2. Annual Membership Meetings.

(a) First Annual Membership Meeting.

(i) Provided that notice thereof is given in accordance with the provisions of these By-Laws, the first Annual Membership Meeting shall be held on a date within sixty (60) days from the date on which initial purchasers of Units first hold at least fifty percent (50%) of the percentage interests in the Common Expenses and Common Profits of the Condominium, which date shall not be a Sunday or a legal holiday, and at a place in Baltimore County, Maryland, all as chosen by the Board of Directors.

(ii) At the first Annual Membership Meeting, the Membership shall elect Directors in accordance with the provisions of Section 2.4.

(b) Subsequent Annual Membership Meeting.

- (i) Provided that notice thereof is given in accordance with the provisions of these By-Laws, subsequent to such first Annual Membership Meeting, an Annual Membership Meeting shall be held in the same month as that during which the first Annual Membership Meeting was held in Baltimore County, Maryland, at a date, time and place chosen by the Board of Directors.
- Membership: (ii) At each such subsequent Annual Membership Meeting, the
- a Director expires as of such Annual Membership Meeting; and
 - (2) may transact any other business which properly comes
- (c) <u>Notice of Annual Membership Meetings</u>. By not later than ten (10), but not earlier than ninety (90), days before the date on which any Annual Membership Meeting is to be held, the Secretary shall give to each Unit Owner and each Proxy Holder a written notice to that effect, setting forth the date, time and place thereof.

2.3.3. Special Membership Meetings.

(a) <u>Circumstances</u>.

- (i) Provided that notice thereof is given in accordance with the provisions of the By-Laws, a Special Membership Meeting may be held at any time for any purpose consistent with applicable law, the Declaration and these By-Laws, upon a call by the President or the Board of Directors.
- which is not a Sunday or a legal holiday, and at a place in Baltimore County, Maryland; provided, that a Special Membership Meeting may be had at any other date, time or place chosen by the President or the Board of Directors in any emergency situation, if a failure to do so could unreasonably jeopardize any of the Condominium or any Council Property, or the health, safety, comfort or welfare of the occupants of any Unit, or could impose an unreasonable burden upon the Council.

before it.

(b) When a Special Membership Meeting Shall be Called.

Special Membership Meeting upon his or its own initiative, and shall in such event (subject to the operation and effect of the provisions of subsection 2.3.3(a)) determine the date, time and place thereof in the exercise of his or its absolute discretion.

(ii) (1) The President shall call a Special Membership Meeting upon the Council's receipt, at any time after the first Annual Membership Meeting, of a petition (A) requesting that such Special Membership Meeting be called, (B) stating each intended purpose thereof, and (C) signed by Unit Owners or Proxy Holders having at least twenty-five percent (25%) of the total number of Votes then outstanding.

(2) Whenever any such Special Membership Meeting is requested by any such petition, the President shall set a date therefor which is not later than ninety (90) days after the Council's receipt of such petition.

not more than ninety (90), days before the date on which a Special Membership Meeting is to be held, the Secretary shall give to each Unit Owner and each Proxy Holder a written notice to that effect, setting forth the intended purpose, the date, time and place thereof; provided, that where a Special Membership Meeting is to be held in any emergency situation pursuant to the provisions of subsection 2.3.3, and compliance with the foregoing provisions of this subsection is not for that reason reasonably possible, the Secretary shall give to each Unit Owner and each Proxy Holder such notice thereof as is reasonably possible under the circumstances.

2.3.4. Quorum.

(a) The presence, on the date and at the time and place for which a Membership Meeting is called, of one or more Voting Representatives (as said term is defined at Section 2.3.6(b)) whose respective votes constitute, in the aggregate, twenty-five percent (25%) of the total number of votes which are then outstanding shall be required for and shall constitute a quorum for such Membership Meeting.

(b) Once the secretary of a Membership Meeting determines that a quorum exists therefor, the existence of such quorum shall not be affected by the subsequent withdrawal from the Membership Meeting of any Voting Representative.

2.3.5. Conduct of Membership Meetings.

(a) (1) The President shall, if present, act as the chairman of each Membership Meeting. In the absence of the President at a Membership Meeting, it shall be chaired (1)

by the Vice-President, if present, or (2) if not, by any other person who is present and elected chairman thereof by a plurality of the Votes.

its conduct. (ii) The chairman of each Membership Meeting shall preside over

- (b) (i) The Secretary shall, if present, act as the secretary of each Membership Meeting. In the absence of the Secretary at a Membership Meeting, any Assistant Secretary shall act as the secretary thereof.
- minutes thereof (and, if such person is not the Secretary, promptly after such Membership Meeting shall deliver such minutes to the Secretary); shall record therein the questions voted upon at such Membership Meeting and the results of such voting; shall be the judge of the eligibility under the provisions of subsection 2.3.6 of any person to cast any Votes thereat; shall make the official count of the votes cast on each such question; and shall perform any other duty which under these By-Laws are to be performed by the secretary of such Membership Meeting as part of its order of business.

2.3.6. Voting at Membership Meetings.

- (a) (i) Any question to be voted upon at a Membership Meeting may be voted upon by and only by those persons present who are Voting Representatives for such Membership Meeting, notwithstanding the presence of any other person.
- (ii) Each such Voting Representative shall be entitled to cast upon such question the number of Votes held under the provisions of the Declaration by the Unit Owner for which he is a Voting Representative; provided, however, that only a Unit Owner acting as his own Voting Representative or a Proxy Holder voting for candidates designated by the Unit Owner may vote for Directors.
- (b) With respect to any Membership Meeting, the Voting Representatives shall consist of and only of all of the following persons:
- (i) As to each Unit Owner for whom no Proxy is then in effect permitting his Votes to be cast at such Membership Meeting only by the Proxy Holder thereof,
- (1) if such Unit Owner consists of one natural person, such person shall be the Voting Representative for himself; and
- (2) if such Unit owner consists of more than one natural person, any such person who is present thereat shall be the Voting Representative for such Unit Owner; provided, that, if more than one such person is present thereat, in counting the Votes cast on any question

voted upon at such Membership Meeting, the secretary thereof may treat any such person who is casting such Unit Owner's Votes on such question as the Voting Representative for such Unit Owner, unless prior to the conclusion of such voting any other such person makes known to such secretary that he objects to the first such persons being treated as the Voting Representative, as aforesaid, in which event such secretary shall announce the same to the Membership Meeting and shall divide the Votes allocable to such Unit Owner evenly among such persons.

- (ii) As to each Unit Owner for whom a Proxy is then in effect permitting such Unit Owner's Votes to be cast at such Membership Meeting only by the Proxy Holder thereof, provided, however, that a Proxy shall only be effective until revoked or absent such revocation, for no more than one hundred eighty (180) days following its issuance unless granted to a Mortgagee or lessee or renewed upon the expiration thereof.
- (c) Anything contained in the provisions of Section 2.3.5(b) to the contrary notwithstanding, the Secretary need not recognize any person as a Voting Representative at a Membership Meeting unless prior thereto the Unit Owner or Proxy Holder for which such person is to be a Voting Representative has furnished to the Secretary the information as to such Unit Owner himself or Proxy Holder itself which is referred to in the provisions of Section 7.1.
- (d) Except as may otherwise be set forth in any provision of the Declaration, these By-Laws or applicable law, each question voted upon at any Membership Meeting shall be decided by a majority of the Votes cast thereon, and whenever these By-Laws condition the effectiveness of any action upon the approval or authorization thereof by the Membership, such condition shall be satisfied by the affirmative vote of a majority of the Votes cast thereon, unless another standard of approval is therein expressly set forth with respect to such condition.
- (e) A Unit Owner may give to any person a Proxy entitling such person to cast such Unit Owner's Votes on questions voted upon at any one or more Membership Meetings, but such Proxy shall only be effective until revoked and unless such person is a lessee or Mortgagee of the Unit to which such Votes are attendant, such Proxy shall not be effective for more than one hundred eighty (180) days after its having been given except with respect to a vote to amend these By-Laws, in which event the Proxy shall not be effective for more than ninety (90) days after its date. Any such Proxy shall only entitle the Proxy Holder to cast the Unit Owner's Votes at an election of Directors if such Proxy specifies the candidates for whom such Votes are to be cast.

Section 2.4. The Board of Directors.

2.4.1. Composition: Qualifications of Directors.

- (a) The Board of Directors shall consist of three (3) Directors.
- (b) Each Director shall be (i) a natural person; (ii) at least twenty-one (21)

years old; and (iii) either (1) alone or with one or more other persons a Unit Owner, or (2) an officer, director, partner, member, employee or agent of a corporation, partnership, limited liability company, trust or other legal entity which either alone or with one or more other persons is a Unit Owner.

2.4.2. Terms of Directorships.

- (a) The initial members of the Board of Directors shall be those persons named in the Articles and shall serve as Directors until the first Annual Membership Meeting, at which time their terms as Directors shall expire.
- (b) (i) At the first Annual Membership Meeting, a successor shall be elected to each Director, to serve for a term of one (1) year.
- (ii) At each subsequent Annual Membership Meeting, a successor shall be elected to each Director, to serve for a term of one (1) year.
- (c) Anything contained in the provisions of this subsection to the contrary notwithstanding, each Director shall serve as such until his successor has been elected and qualified.

2.4.3. Nomination of Directors.

- (a) At least sixty (60) days before each Annual Membership Meeting, the President shall appoint a nominating committee of three Voting Representatives, at least one of whom shall be a Director. Such nominating committee, after considering the qualifications of prospective nominees, shall select one or more nominees for each directorship to be filled at such Annual Membership Meeting, and shall present its nominations to the Secretary by not later than thirty (30) days before such Annual Membership Meeting.
- (b) Any Unit Owner may nominate a candidate for each directorship to be filled at any Annual Membership Meeting by presenting such nomination to the Secretary in a writing signed by such Unit Owner by not later than fifteen (15) days before the written list of such nominees is furnished to the Unit Owners pursuant to subparagraph (c) hereof.
- (c) By not later than ten (10) days before the date of such Annual Membership Meeting, each Unit Owner and Proxy Holder shall be furnished a written list of all nominees for directorships submitted pursuant to subparagraphs (a) or (b) and shall be furnished with a ballot for the directorial election, on which the names of each candidate shall be either typed or printed and on which no preference shall be indicated for any candidate.

2.4.4. Election of Directors.

(a) At each Annual Membership Meeting, there shall be held a separate

election to fill the directorship of each Director whose term of office expires as of such Annual Membership Meeting, and any other directorship which is then vacant.

- (b) The person who receives the greatest number of Votes cast in such election, shall be declared elected. Where more than one (1) directorship is being filled, a separate election shall be held for each directorship.
- (c) Subject to the limitations of subsection 2.3.6(a) (ii), each Voting Representative may cast his Votes in such election either (i) while in attendance at such Membership Meeting, or (ii) prior thereto by depositing his completed ballot with the Secretary, who shall open it at such Membership Meeting (in which event such Voting Representative need not attend such Membership Meeting for his Votes to be counted).
- 2.4.5. <u>Filling Vacancies in Directorships</u>. If any directorship becomes vacant by reason of a Director's death, resignation, retirement, disqualification, removal from office or otherwise, the remaining Directors shall, at a Board Meeting duly called for such purpose, elect his successor, who shall serve for the remainder of his term; provided, that if such position remains unfilled at the next Annual Membership Meeting, such successor shall be elected thereat by the Membership, for the remainder of such term.
- 2.4.6. <u>Removal of Directors</u>. Any Director may be removed from his position as such, with or without cause, by the affirmative vote of Voting Representatives having a Majority of the outstanding Votes, at any Annual Membership Meeting, or at any Special Membership Meeting duly called for such purpose. Every Director who is an officer, director, employee or agent of the Developer shall be conclusively deemed to have resigned as a Director upon the termination of such Director's relationship with the Developer.

2.4.7. Board Meetings.

- (a) A Board Meeting shall be held immediately upon adjournment of each Annual Membership Meeting and at the same place where such Annual Membership Meeting was held, provided that a quorum of Directors is present. If such quorum is not present, a Board Meeting shall be held as soon thereafter as is practicable, provided that notice thereof is given to each Director by not later than five (5) days prior thereto.
- (b) Thereafter, a Board Meeting shall be held at such time and place as may be fixed from time to time by resolution of the Board of Directors.
- (c) Once the date, time and place of the regular Board Meetings are selected, such regular Board Meetings may thereafter be held without notice to the Director of such date, time and place (which may not be changed unless notice of such change is given to the Directors in the same manner as for a special Board Meeting).

- (d) A special Board Meeting may be called by the President on not less than two (2) days' notice given in writing, in person or by telephone or wire to each Director, and must be called on the demand of two or more Directors.
- (e) Notice of a regular or special Board Meeting need not be given to any Director who submits a waiver of such notice either before or after such Board Meeting. A Director's attendance at a Board Meeting shall be deemed to be a waiver by him of his right to be given notice thereof.
- 2.4.8. Quorum. At each Board Meeting, the presence in person of a majority of the Directors shall constitute a quorum for the transaction of business, except as is otherwise expressly provided in these By-Laws or by applicable law. Each Director shall be entitled to cast one (1) vote upon each question which comes before the Board of Directors, and the decision of a Majority of the Directors present at a Board Meeting at which a quorum is present shall be the decision of the Board of Directors. If at any Board Meeting a quorum is not present, a Majority of the Directors who are present may adjourn the Board Meeting from time to time and, at any such adjourned Board Meeting at which a quorum is present, any business that might have been transacted at the Board Meeting as originally called may be transacted without further notice to any Director.

2.4.9. <u>Unit Owners' Attendance at Board Meetings</u>.

- (a) Except as otherwise provided by Section 11-109.1 of the Condominium Act, each Unit Owner shall be entitled to attend any Board Meeting, but no Unit Owner, other than a Unit Owner who is a Director, shall have any right to vote upon or (except with respect to that Board Meeting at which the Council's budget is to be approved and adopted pursuant to subsection 3.1.4) participate in the deliberations with respect to any question coming before such Board Meeting. Each Unit Owner shall be given notice of all Board Meetings, which notice may be given in a single annual notice setting forth the date, time and location of all Board Meetings for such year.
- (b) (i) Each Unit Owner and Proxy Holder shall have the right to be heard on the question of the approval and adoption of the Council's budget at the Board Meeting at which such actions are to be taken, as aforesaid.
- (ii) By not later than thirty (30) days before the date on which such Board Meeting is to be held, the Secretary shall give to each Unit Owner and each Proxy Holder a written notice to such effect, setting forth therein the intended purposes thereof, the date, time and place thereof, and a copy of the budget proposed to be adopted by the Board of Directors at such Board Meeting.

2.4.10. Powers and Duties of the Board of Directors.

(a) All of the Council's business and affairs shall be managed, and all of its

rights, powers and duties shall be exercised and performed on its behalf, by the Board of Directors and the Officers in accordance with the provisions of this Section and of Section 2.5; provided, that nothing in the foregoing provisions of this subsection shall be deemed in any way to alter or impair the operation and effect of any provision of the Condominium Act, the Corporations and Associations Article of the Code, other applicable law, the Declaration or these By-Laws pursuant to which the Council's right to take any action is conditioned upon such action's having been authorized or approved by the Membership.

- (b) Without limiting the generality of the foregoing provisions of this subsection, the Board of Directors shall have the right and power to cause the Council to take each of the following actions:
- (i) <u>Management of the Common Elements</u>. to operate, manage, maintain, renew, replace, repair and protect the Common Elements and all Council Property;
- (ii) <u>Preparation of Budget</u>. to prepare and adopt a budget of the estimated Common Expenses, Council receipts, Common Profits and Assessments for the Council's next succeeding fiscal year, in accordance with the provisions of Article III hereof;
- provisions of Article III hereof;

 (iii) Assessments. to levy Assessments in accordance with the
- (iv) Expenditures. to authorize the use and expenditure of any or all Council Receipts for the operation, management, maintenance, renewal, replacement, repair and protection of the Common Elements and Council Property, provided that the Council may make no expenditure which would result in an increase of more than fifteen percent (15%) in the Assessments for the current fiscal year unless (x) such expenditure is made to correct conditions which, if not corrected, could reasonably result in a threat to the health or safety of the Unit Owners or a significant risk of damage to the Condominium, or (y) such increase shall have been adopted at a special meeting of the Board convened in accordance with the provisions of subsection 2.4.7 and subsection 2.4.9(b) as an amendment to the previously adopted budget;
- (v) <u>Selection of the Manager</u>. to employ or contract with one or more persons to manage the Condominium and/or the affairs of the Council; to fix the Manager's compensation (which shall be paid by the Council as part of the Common Expenses); and to determine the nature and extent of the Manager's powers and duties, subject to any limitation thereon which is set forth in the provisions of the Condominium Act, the Declaration or these By-Laws;
- (vi) Fidelity Insurance. to require the Manager and all Officers and employees of the Council who handle, or are responsible for, funds of the Council or funds in its possession or under its control to furnish to the Council fidelity insurance, in form and amount, and with an insurer, which are satisfactory to the Board of Directors (the premiums on which shall be paid by the

Council as part of the Common Expense);

- assessments levied or liens imposed against any of the Condominium or any Council Property; provided,
- against a particular Unit or is otherwise chargeable under applicable law directly and separately particular Unit Owner shall be paid by such Unit Owner;
- Condominium as a whole before a separate tax or assessment which is levied against the with the provisions of Section 11-110 of the Condominium Act may be paid by the Council as part of the Common Expenses; and
- any other utility service which is provided to the Common Elements shall be paid by the Council as part of the Common Expenses; and
- (4) any charges for water and sewer service levied against the Units, including all charges under the Water Meter Agreement, shall be paid by the Council as part of the Common Expenses.
- (viii) <u>Employees, Services and Materials</u>. to employ and dismiss such workmen, janitors, watchmen and other personnel, and to purchase or arrange for such services, materials and supplies, as in the opinion of the Board of Directors are from time to time necessary for the proper operation and maintenance of the Common Elements and any Council Property;
- (ix) <u>Collection of Delinquent Assessments</u>. to collect any unpaid and incurs in connection therewith (including, by way of example rather than of limitation, any filing fees, court costs or attorneys' fees), whether by suit or otherwise;
- engineers and accountants and to determine the amount and terms of their compensation, whenever the professional assistance of such persons is deemed necessary by the Board of Directors for any purposes related to the Council's exercise of its rights and powers, or performance of its duties;
- (xi) Operating Accounts. to cause such operating, escrow and other and as are consistent with good accounting practices;

(xii) Financial Statements and Books of Account.

and furnish to each Unit Owner, a report of the Council's business and affairs, showing its transactions and reflecting fully and accurately its financial condition; and

(2) to keep detailed books of account, in chronological order, of the receipts of the Council and the Common Expenses, specifying therein the amount of the Common Expenses and the Common Profits and the portions thereof which are attributable to each Unit;

(xiii) Rules and Regulations.

(1) to make, promulgate and amend from time to time reasonable Rules and Regulations all as the Board of Directors deems appropriate, in accordance with the provisions of Section 11-111 of the Condominium Act; and

injunction or such other legal action or means, including the levying of fines (to the extent permitted and appropriate and in accordance with the provisions of the Condominium Act), all as the Board of Directors deems appropriate and in accordance with the provisions of Section 11-113 of the Condominium Act;

(xiv) Insurance.

the provisions of Section 4.3 hereof; and to procure and maintain insurance in accordance with

(2) to collect the proceeds of all such insurance, and apply accordance with the provisions of the Condominium Act, the Declaration and these By-Laws;

(xv) <u>Condemnation Proceedings</u>. to exercise and perform, on behalf of pursuant to the provisions of Article V;

(xvi) <u>Lease or License of Common Elements</u>. to lease or license the use of any of the Common Elements in a manner which is consistent with the rights of the Unit Owners under the Condominium Act, the Declaration or these By-Laws;

(xvii) <u>Designation of Title Holder</u>. to (1) designate a nominee for the purpose of acquiring title to any Unit purchased by the Council; (2) designate, and enter into a trust agreement with, two or more Directors to act as trustees for the Council in holding title to such Unit;

and/or (3) authorize the President or any other person to execute, attest, enseal and acknowledge, on behalf of the Council, any and all mortgages, leases or other instruments, where necessary to accomplish any such purpose;

or otherwise, and to own, use, improve, mortgage, sell, dispose of and otherwise deal with, any Council Property, wherever located;

(xix) Additions and Improvements. subject to the operation and effect of the provisions of the Declaration, to make such alterations, additions and improvements to the Common Elements and any Council Property as it deems appropriate, and to require, before undertaking any such work, the consent in writing of each Unit Owner and first Mortgagee whose rights may, in the opinion of the Board of Directors, be prejudiced by such alteration, addition or improvement; provided, that the Board of Directors shall obtain the approval by the Membership of any alteration, addition or improvement which the Board of Directors estimates would cost more than \$10,000.00; and further provided, that when in the opinion of the Board of Directors any such alteration, addition or improvement is being made exclusively or substantially for the benefit of one or more, but less than all, Unit Owners, the cost thereof shall be charged to such Unit Owner or Unit Owners in such proportion as the Board of Directors determines to be fair and equitable, provided that such Unit Owners have requested in writing that the same be made, and that prior to taking such action each such Unit Owner has consented expressly and in writing to be so assessed; and further provided, that in every other case the cost of any such alteration, addition or improvement shall be paid by the Council as part of the Common Expenses; and

(xx) Offices. to create one or more offices of assistant secretary, assistant treasurer or otherwise, in addition to the offices of the President, the Vice-President, the Secretary and the Treasurer.

(c) For purposes of the provisions of Section 11-107(d) of the Condominium Act, the Board of Directors (i) shall constitute, and is hereby designated to be, "the person or entity designated in the bylaws to be in charge of the administration" of the Condominium, and (ii) shall be empowered to execute any amendment of the Declaration, to authorize any Unit Owner to remove all or part of any walls separating the Units or portions of them, and to grant any other consent or take any other action of a type referred to in the provisions of Section 11-107 of the Condominium Act, upon the terms and subject to the conditions set forth herein, and without the necessity of obtaining any consent thereto or joinder therein by the Membership, any one or more Unit Owners or any other person.

2.4.11. <u>Compensation of Directors</u>. Each Director shall serve as such without compensation, except to the extent that such compensation is expressly authorized by the Unit Owners.

Section 2.5. Officers.

2.5.1. <u>Designation: Qualifications of Officers.</u>

- (a) The Officers shall consist of the President, the Vice-President, the Secretary, the Treasurer and (of the Board of Directors creates any office of assistant secretary or assistant treasurer, or any other office), each such Assistant Secretary, Assistant Treasurer or other Officer.
- (b) Each Officer shall be (i) a natural person; (ii) at least twenty-one (21) years old; and (iii) either (1) alone or in combination with one or more other persons a Unit Owner, or (2) an officer, director, partner, member, employee or agent of a corporation, partnership, limited liability company, trust or other legal entity (other than a natural person) which, either alone or in combination with one or more other persons, is a Unit Owner, provided that the Secretary is given such proof of such natural person's status as officer, director, employee or agent of such entity as the Secretary reasonably requires.
- (c) The President and the Secretary shall be selected from among the Directors. Any other Officer may, but need not, be a Director.
- (d) One person may simultaneously be both the Secretary and the Treasurer, but no person may simultaneously hold any other two or more offices.
- 2.5.2. Election of Officers. The Officers shall be elected annually by the Board of Directors at the first Board Meeting following the Annual Membership Meeting, and shall hold office until their successors are elected and qualify.
- 2.5.3. Powers and Duties of the President. The President shall (a) be the chief executive officer of the Council and the chairman of the Board of Directors, and (b) have the general powers and duties which are usually vested in the office of president of a corporation organized and existing under the law of Maryland (including, by way of example rather than of limitation, the power to appoint such committees from among the Unit Owners as he from time to time deems appropriate, to assist in the conduct of the affairs of the Council), and (c) have charge of the administration of the Condominium.
- 2.5.4. Powers and Duties of the Vice-President. The Vice-President shall take the place of the President and perform his duties whenever the President is absent or unable to act.
- 2.5.5. Powers and Duties of the Secretary. The Secretary shall (a) act as secretary of each Board Meeting and each Membership Meeting at which he is present; (b) record all Votes cast on questions coming before each such meeting and the minutes thereof, setting forth each resolution adopted thereat, in a minute book to be kept for that purpose; (c) have charge of such minute book and of such records and papers of the Council as the Board of Directors directs; (d) have the general powers and duties which are usually vested in the office of secretary of a corporation organized and existing under the law of Maryland (including, by way of example rather than of limitation, the duty to send notices of

Membership Meetings and, Board Meetings in accordance with these By-Laws) as well as such other duties as are prescribed by these By-Laws or by the Board of Directors or the President; (e) keep at the office of the Council the roster referred to in the provisions of Section 7.1 hereof, as well as copies of the Declaration, the Condominium Plat, these By-Laws and the Rules and Regulations, all as from time to time amended, and all drawings and specifications for the Condominium received by the Council and all insurance policies maintained by the Council pursuant to Article IV hereof (all of which shall be available at such office for inspection by the Unit Owners and each Mortgagee during the Council's regular business hours); and (f) annually file with the appropriate agencies of the State of Maryland the names and mailing addresses of the Officers, Directors and resident agent of the Council and the manager of the Condominium in accordance with the provisions of Section 11-119 of the Condominium Act.

- 2.5.6. Powers and Duties of the Treasurer. The Treasurer shall (a) have charge and custody of, and be responsible for, the Council's funds and securities; (b) deposit all of its monies, checks and other valuable effects in the name and to the credit of the Council in such depositories as are from time to time designated for such purpose by the Board of Directors; (c) disburse the Council's funds as from time to time ordered by the Board of Directors or the President, making proper vouchers for such disbursements; (d) keep full, complete and accurate accounts and records of the Council's financial transactions; (e) submit to the Board of Directors and the Membership such reports thereof as the Declaration, these By-Laws, applicable law or the Board of Directors from time to time require (which accounts and records shall (i) include, by way of example rather than of limitation, chronological listings of all Council receipts, all Common Expenses, the amount of each Assessment levied against each Unit, and the amounts thereof paid and unpaid; (ii) specify and itemize the Common Expenses relating to the Common Elements and any other Common Expenses; (iii) be kept at the office of the Council; and (iv) be available there for inspection by the Unit Owners, prospective Unit Owners and each Mortgagee during the Council's regular business hours); and (f) have the general powers and duties which are usually vested in the office of treasurer of a corporation organized and existing under the law of Maryland. The Treasurer shall present at each Annual Membership Meeting an annual financial statement of the Common Expenses and the Common Profits, the allocation thereof to each Unit Owner, and any changes expected therein for the Council's next succeeding fiscal year.
- 2.5.7. <u>Compensation of Officers</u>. The Officers shall serve as such without compensation therefor unless such compensation is expressly authorized by the Membership. Any such compensation shall be paid by the Council as part of the Common Expenses. Each Officer shall be reimbursed by the Council for all expenses which are reasonably incurred by him in the discharge of his duties.
- 2.5.8. Resignation and Removal of Officers. Any Officer may resign his office at any time by giving written notice thereof to the Board of Directors. Unless such resignation indicates an earlier date therefor, it shall become effective at the next succeeding Board Meeting. Any Officer may be removed from office at any time by resolution of the Board of Directors. Any Director who is removed from his position as such and is then an Officer shall also be deemed thereby to have been removed from such office. Every Officer who is an officer, director, employee or agent of the Developer shall be

conclusively deemed to have resigned from all offices that he holds upon the termination of such Officer's relationship with the Developer.

2.5.9. <u>Filling Vacancies in Offices</u>. If any office becomes vacant by reason of an Officer's death, resignation, retirement, disqualification, removal from office or otherwise, the Directors shall, at a Board Meeting duly called for such purpose, elect his successor.

Section 2.6. Limitation of Directors' and Officers' Liability.

- (a) No Director or Officer, in his capacity as such, except in the event of his own individual willful misconduct or gross negligence in the performance of his duties, shall be liable (i) for any failure by the Council to obtain or pay for any service which is to be obtained hereunder, or for any injury or damage to persons or property caused by the elements or any Unit Owner or other person, or resulting from the leakage or flow of electricity, gas, water, rain or dust from the outside of any structure which is situate with the Condominium, from any Unit, from any pipe, drain, conduit, appliance, equipment or other place; (ii) to any Unit Owner or other person under any agreement, deed, lease, mortgage, other instrument or transaction entered into by him on behalf of the Council or the Unit Owner or any person by virtue of his good faith act or failure to act; or (iv) arising out of the use, misuse or condition of the Common Elements, or in any other way as a result or by virtue of his performance of his duties.
- Each Director and Officer, in his capacity as such, and his heirs and (b) personal representatives shall be indemnified by the Council against all liability and expense (including, by way of example rather than of limitation, that of reasonable attorneys' fees), which are imposed upon or incurred by him in connection with any proceeding in which he is involved by reason of his being or having been a Director or Officer, or in connection with any settlement thereof, and (with respect to such expense whether or not he is a Director or Officer at the time such expense is incurred) except for any such liability imposed or expense incurred in connection with any such proceeding in which the Director or Officer is adjudged guilty of gross negligence or willful misconduct in the performance of his duties; provided, that the foregoing provisions of this subsection shall not be applicable to any such liability or expense assumed or incurred as the result of a settlement of such proceeding unless the Board of Directors (with such Director abstaining) acting upon the advice of its legal counsel, approves such settlement and reimbursement as being in the Council's best interests. Any amount paid by the Council pursuant to the foregoing provisions of this subsection shall be part of the Common Expenses. Nothing in the foregoing provisions of this subsection shall be deemed to alter or impair any right to indemnification to which such Director and/or Officer is entitled under applicable law, by authorization of the Unit Owners or the Board of Directors, or otherwise.
- Section 2.7. <u>Resident Agent</u>. The name and post office address of the resident agent of the Council in Maryland shall be James C. Oliver, c/o Lenrow, Kohn & Oliver, Suite 940, 7 St. Paul Street, Baltimore, Maryland 21202. Such resident agent (a) is authorized to accept on behalf of the

Council service of process in any action relating to the Common Elements, or the Council, and (b) shall serve until his successor is designated as provided by Section 11-119 of the Condominium Act.

Section 2.8. Fiscal Year.

- 2.8.1. <u>First Fiscal Year</u>. The Council's first fiscal year shall begin on the date of the recordation of the Declaration among the Land Records and shall end on the thirty-first (31st) day of December next succeeding such date.
- 2.8.2. <u>Subsequent Fiscal Years</u>. Each of the Council's subsequent fiscal years shall begin on the first (1st) day of January of each succeeding calendar year after the calendar year which is referred to in the provisions of subsection 2.8.1, and shall end on the thirty-first (31st) day of December of the calendar year next succeeding the year such fiscal year shall have begun, as aforesaid.

ARTICLE III. ASSESSMENTS.

Section 3.1. <u>Procedure for Levving Assessments</u>. Any determination by the Council to levy Assessments pursuant to the provisions of the Condominium Act and the Declaration, and/or of the respective amounts thereof, shall (subject to the operation and effect of such provisions) be made in the following manner:

3.1.1. Classes of Assessments.

- (a) The Assessments shall consist of annual Assessments (each of which is hereinafter referred to as an "Annual Assessment"), special Assessments (each of which is hereinafter referred to as a "Special Assessment") and working capital Assessments (each of which is hereinafter referred to as a "Working Capital Assessment").
- (b) (i) The proceeds of the Annual Assessments may be used by the Council to defray any Common Expenses.
- (ii) The proceeds of any Special Assessments shall be used to defray any Common Expenses incurred by the Council either in the construction, reconstruction, repair or replacement of any of the Common Elements, or any Council Property, or for unreported Common Expenses.

3.1.2. Period of Assessments.

(a) Each Assessment shall be levied with respect to one of those periods (each of which is hereinafter referred to as an "Assessment Year") which are co-extensive with the Council's fiscal years.

(b) Not more than one Annual Assessment shall be levied against a Unit for

3.1.3. Allocation of Assessments Among Units.

- (a) Except as is otherwise provided in this Section 3.1, (i) the respective amounts of any Annual Assessments or Special Assessments levied for an Assessment Year shall be computed in accordance with the respective percentage interests in the Common Expenses and Common Profits of the Units, and (ii) no Assessment of one class may be levied for an Assessment Year against one Unit unless an Assessment of such class is at the same time levied for such Assessment Year against each Unit.
- (b) If during an Assessment Year a Unit is added to the Condominium through an expansion thereof,
- (i) the Council shall be deemed, automatically and without the necessity of further action, to have levied against such Unit for such Assessment Year each Assessment which the Council has levied against the other Units for such Assessment Year; and
- (ii) the respective amount of each such Assessment shall be determined in accordance with the foregoing provisions of this subsection 3.1.3 as if such Unit was part of the Condominium at the commencement of such Assessment Year, except that the amount of each such Annual Assessment (but not of any such Special Assessment) shall then be reduced to a fraction thereof, the numerator of which shall be the number of days remaining in such Assessment Year as of the date of such expansion, and the denominator of which shall be three hundred sixty-five (365).

3.1.4. Adoption by Board of Directors; Notice of Assessment; When Assessments Become Due and Payable.

- (a) By not later than the thirtieth (30th) day prior to the commencement of an Assessment Year, the Board of Directors shall adopt a budget for the Council for such Assessment Year, which shall set forth for such Assessment Year (i) the aggregate amount of the Annual Assessments to be levied, (ii) the respective amount of the Annual Assessment to be levied against each Unit, and (iii) such other items as the Board of Directors deems appropriate. By not later than thirty (30) days prior to the adoption of such budget, the Council shall provide a copy of the proposed budget to each Unit Owner at its Notice Address. Within fifteen (15) days after the adoption of such budget, the Council shall provide a copy of the budget, as adopted, to each Unit Owner at its Notice Address.
- (b) For each fiscal year of the Council, an adequate amount of the annual budget may, in the discretion of the Board of Directors, be reserved for periodic maintenance, repair and replacement of Council Property and portions of the Common Elements. Any such funds shall be deposited in an interest-bearing account with a lending institution the accounts of which are insured by an

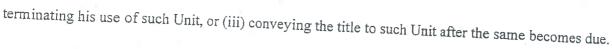


- installments in advance on the first day of each month, without notice. In the event that a Unit Owner shall fail to pay any such installment when and as the same shall be due and payable, then the Council shall have the right to declare the entire Assessment for such Assessment Year, less any amounts theretofore paid toward such Assessment, to be immediately due and payable, provided the Council complies with all of the requirements of the Condominium Act applicable to such action.
- (d) Any Special Assessment shall be due on the date or dates specified therefor by the Council.
- (e) Anything contained in the foregoing provisions of this subsection 3.1.4 to the contrary notwithstanding, if a Unit is added to the Condominium during an Assessment Year, the Annual Assessment, and any Special Assessment thus levied against it, shall be due on the later of (i) the date on which such Assessment would have been due were such Unit within the Condominium when such Assessment Year began, or (ii) the date on which such Unit is added to the Condominium.
- (f) Each Unit Owner acquiring title to his Unit from the Developer, in addition to any and all Assessments levied against his Unit, shall pay to the Council, at the time of the transfer of such title, a Working Capital Assessment equal to two (2) months' of the then Annual Assessment. Such Working Capital Assessments shall be used by the Council for initial organizational expenses, acquisition of capital equipment, operating equipment, initial furnishings and supplies, for establishment of a general working capital fund and for such other organizational costs at the start of the operating expenses of the Condominium as the Council deems appropriate, but shall not be used for normal

Section 3.2. Personal Liability of Unit Owners.

3.2.1. When Liable.

- (a) Each Unit Owner shall be personally liable for the payment of each Assessment (or each installment thereof, if payable in installments) which becomes due with respect to a Unit either (i) while he is the Unit Owner thereof, or (ii) prior to his having become the Unit Owner thereof if either (1) a statement of condominium lien with respect to such Assessment is recorded among the Land Records prior to his having become the Unit Owner thereof, pursuant to the provisions of Section 11-110 of the Condominium Act, or (2) he became the Unit Owner thereof other than by a "grant for value", as that term is used in the said provisions.
- (b) A Unit Owner may not avoid such liability by (i) waiving any right to the use of the Common Elements or otherwise which he holds under the provisions of the Condominium Act, the Declaration, these By-Laws or otherwise, (ii) abandoning or otherwise



- (c) Nothing in the foregoing provisions of this Section shall be deemed in any way to alter or impair any right which any Unit Owner may have against any prior Unit Owner of his Unit for the recovery of any amount which such Unit Owner may pay on account of such liability.
- 3.2.2. When Not Liable. A Unit Owner shall not be personally liable for the payment of any Assessment or installment thereof which becomes due with respect to a Unit, other than as set forth in the foregoing provisions of this Section.

Section 3.3. Assessment Lien: Priority Thereof.

3.3.1. Statement of Condominium Lien.

- (a) At any time after an Assessment is due against a Unit and before it is paid in full to the Council, the Council, may establish and enforce a lien on the Unit. The Council may execute and record among the Land Records of Baltimore County, after complying with the provisions of Section 11-110 of the Condominium Act and the Maryland Contract Lien Act of the Real Property Article of the Annotated Code of Maryland, a statement of lien with respect to such Assessment (or any installment thereof, if payable in installments and if the Council elects to make such statement of lien applicable to such installment rather than to such Assessment in full), and any late charges, reasonable attorneys fees and the costs of collection with respect to such Assessment.
- (b) The form of any such statement of condominium lien shall be determined by the Council in the exercise of its sole discretion, provided that, upon its having been executed and recorded among said Land Records, it constitutes a "statement of lien" for purposes of the provisions of the Maryland Contract Lien Act.
- 3.3.2. Effectiveness of Assessment Lien. Each Assessment (or each installment thereof, if payable in installments) levied against a Unit, and any late charges, reasonable attorneys fees and the costs of collection with respect to such Assessment, shall constitute a lien (hereinafter referred to as an "Assessment Lien") upon the title to such Unit, from the time when a statement of lien with respect to such Assessment or installment is recorded among the Land Records of Baltimore County pursuant to the provisions of Section 11-110 of the Condominium Act and the Maryland Contract Lien Act, and the provisions of subsection 3.3.1 hereof until such Assessment and any late charges, reasonable attorneys fees and the costs of collection with respect to such Assessment or installment is paid, provided that notice is given to the Unit Owner within two (2) years of the Unit Owner's nonpayment.
- 3.3.3. <u>Priority of Assessment Lien</u>. An Assessment Lien shall be subordinate to the lien of any Mortgage covering the Unit against which such Assessment is levied.
 - 3.3.4. Enforcement of Assessment Lien.

- (a) An Assessment Lien may be enforced and foreclosed by the Council in the same manner and subject to the same requirements as are specified by the law of Maryland for the foreclosure of mortgages or deeds of trust containing a power of sale or an assent to a decree, and covering real property situate and lying in the said County.
- (b) (i) The Council shall be entitled (A) to protect the Council's right to collect any unpaid Assessment by purchasing the Unit against which it is levied, at any judicial or other sale involving the enforcement of any Assessment Lien or other lien against the Unit, (B) to hold, lease, sublet, sell, convey and mortgage any such Unit so purchased; and (C) if authorized by the Board of Directors, to borrow any or all of the purchase money therefor.
- (ii) The payment of the purchase price for such Unit and of any interest charged for any such purchase money so borrowed shall be a Common Expense, and any income from any resale, mortgage or lease of such Unit shall be part of the Council receipts.
- (c) Any Unit Owner, against whose Unit the Council has recorded an Assessment Lien, may not vote at any meeting of the Council unless the amount necessary to release the lien has been paid at or prior to the time of such meeting.
- Section 3.4. <u>Interest on Unpaid Assessment</u>. Each Assessment (or each installment thereof, if payable in installments) shall bear interest on the unpaid balance thereof from the thirtieth (30th) day after the date upon which it first becomes due, until paid, at the highest rate of interest which from time to time is permitted by the Condominium Act to be charged with respect to the same. In addition, the Council may impose a late charge for each such Assessment not paid with fifteen (15) days after the date upon which it becomes due, in accordance with the provisions of the Condominium Act.

Section 3.5. Council's Recovery of Unpaid Assessment.

- 3.5.1. <u>Right of Action</u>. The Council shall be entitled to recover in an action at law or in equity, from any person who is liable for the payment of any or all of an Assessment, both:
- (a) a money judgment for such Assessment (including, by way of example rather than of limitation, the amount of any deficiency which results from any foreclosure of the Assessment Lien therefor), without waiving such Assessment Lien, and
- (b) any and all interest accrued thereon through the date of such recovery, and costs incurred by the Council in obtaining such recovery (including by way of example rather than of limitation, reasonable attorneys' fees).
- 3.5.2. <u>Limitation on Action</u>. Anything contained in the foregoing provisions of this Section to the contrary notwithstanding, no such action or proceeding may be brought to foreclose upon



- (a) it is brought by the third (3rd) anniversary of the date on which such Assessment (or the initial installment thereof, if payable in installments) first became due, and
- (b) a written notice of the Council's intention to initiate the same is given to both the then-Unit Owner of the Unit against which such Assessment has been levied, and any person against whom such action or proceeding is to be brought, by not later than ten (10) days prior to such initiation.

Section 3.6. Certificate as to Payment or Nonpayment. The Council shall, upon written request at any time by any person who is liable for the payment of any Assessment or installment thereof, or who holds any interest in a Unit against which an Assessment has been levied, deliver to such persona certificate signed by an Officer, setting forth whether such Assessment or installment has been paid. Any such certificate so delivered shall be conclusive evidence of the payment of each Assessment or installment thereof which is therein stated to have been paid.

ARTICLE IV. INSURANCE; DAMAGE TO AND DESTRUCTION OF THE CONDOMINIUM.

Section 4.1. Insurance to be Maintained by Council.

- 4.1.1. <u>Duty to Procure and Maintain</u>. The Council shall procure and maintain, to the extent available, insurance coverage of the types which are enumerated in the provisions of Section 4.3 upon the Condominium (including all of the Units and the Common Elements) all personal property located within the Common Elements, and all Council Property, and, in any event, not less than that insurance coverage required by the Condominium Act. The Council shall give written notice to each Unit Owner and each Mortgagee of the termination of any such insurance coverage within ten (10) days of such termination.
- 4.1.2. <u>Insures</u>. The policies of such insurance shall name as insures thereunder the Council (both for itself and as trustee for the Unit Owners), all Unit Owners and each Mortgagee, as their interests may appear.
- 4.1.3. <u>Insurers</u>. Such insurance shall be purchased from one or more financially responsible insurance companies duly licensed to operate and do business in Maryland.
- 4.1.4. Exclusions from Coverage. Nothing in the foregoing provisions of this Section shall be deemed in any way to impose upon the Council any obligation to procure or maintain any insurance upon the person or personal property of any Unit Owner, any family member, invitee, visitor or guest of any Unit Owner, or any tenant or other occupant of any Unit. Any Unit Owner who desires to obtain any such insurance shall be responsible for doing so at his initiative and expense, and in



- 4.1.5. <u>Review</u>. The Board of Directors shall review the Council's insurance requirements and limits thereof once during each of its fiscal years.
- 4.1.6. <u>Payment of Premiums</u>. The Council shall pay the premiums for such insurance as part of the Common Expenses.
- 4.1.7. <u>Inspection</u>. The Council shall make available for inspection to any Unit Owner or Mortgagee copies of all insurance policies required to be maintained by the Council pursuant to subsection 4.1.1, upon the request of any such Unit Owner or Mortgagee.
- Section 4.2. Master Policies of Insurance. The Council shall obtain master policies of insurance which shall provide for the proceeds thereunder to be paid to the Council and to be held by the Council for disposition in accordance with the provisions of these By-Laws. Under such master policies, certificates of insurance shall be issued which indicate on their face that they are a part of such master policies, and that such master policies cover each Unit and the Common Elements. A certificate of insurance with proper mortgagee endorsements shall be issued to the Council, each Unit Owner, and each Mortgagee upon request. Such master policies and certificates shall, to the extent obtainable by the Council using its best efforts, contain those provisions required by the Condominium Act, including without limitation, (a) that the insurer waives its rights to subornation as to any claim against the Manager, the Council, any Officer, Director, agent or employee of the Council, each Unit Owner, their respective servants, agents and guests, and to any defense based on invalidity arising from the acts of the insured, (b) that the insurer under the insurance required under subsection 4.3.1 shall not be entitled to contribution from the issuer of any physical damage insurance which may be purchased by any Unit Owner in accordance with the provisions of Section 4.4(a), and (c) that the insurance coverage will not be prejudiced by any acts or omissions of individual Unit Owners not under the control of the Council. Such policies shall also contain a special condominium endorsement, an inflation guard endorsement, if it can be obtained; and a building ordinance or law endorsement. The originals of such master policies shall be deposited with the Council and a memorandum thereof shall be deposited with each first Mortgagee who requests it. The Council shall pay the premiums for the renewal of such insurance by not later than thirty (30) days prior to the expiration of the term of each such policy, and shall notify each Mortgagee who requests such notification of such payment within ten (10) days after having made the same.
- Section 4.3. <u>Types of Insurance</u>. The types of insurance coverage which the Council shall procure and maintain pursuant to the provisions of Section 4.1 are as follows:
- 4.3.1. Physical Damage Insurance. Physical damage insurance in an amount equal to not less than one hundred percent (100%) of the full replacement value of all insurable improvements which form part of the Condominium, exclusive of wall coverings, carpeting and any other improvements or betterments installed in any Unit by or on behalf of the Unit Owner thereof, and all Council property, as such value is determined annually by the Board of Directors with, in the case of improvements, the

assistance of the issuer of such insurance; provided, that at the option of the Board of Directors such policy or policies may contain a "deductible" provision in an amount which is determined by the Board of Directors, but shall not exceed \$10,000.00.

- (a) Such coverage shall be "ISO Special Form Causes of Loss" or equivalent coverage and shall contain an extended coverage endorsement.
- (b) The policies affording such coverage shall provide (i) that such policies may not be canceled or substantially modified without at least thirty (30) days prior written notice thereof having been given to the Council and each Mortgagee, and (ii) that certificates of such insurance and all renewals thereof, together with acknowledgment of payment of premiums, shall be delivered to each Unit Owner and insured Mortgagee upon request.
- 4.3.2. Public Liability Insurance. Commercial general liability insurance (including medical payments insurance purchased at minimum limits) insuring the Council, and, as employees, each Officer, Director, employee or agent (exclusive of independent contractors) thereof, each Unit Owner and the Manager against liability for bodily injury, death or property damage arising out of the use, ownership or maintenance of the Common Elements by any person or out of any of their activities on behalf of the Council. Such insurance shall have a combined single limit of at least One Million Dollars (\$1,000,000). Such policy shall provide that it may not be canceled or substantially modified, by any party, without at least thirty (30) days prior written notice to the Council and each Mortgagee.
- 4.3.3. <u>Worker's Compensation Insurance</u>. Worker's compensation insurance affording at least such coverage of the Council's employees (exclusive of independent contractors) as is required by applicable law.
- 4.3.4. Fidelity Insurance. Blanket fidelity insurance covering all Officers, Directors and employees of the Council and all other persons handling, or responsible for, funds of or administered by the Council. If the Manager has the responsibility for handling or administering funds of the Council, the Manager shall maintain fidelity insurance coverage for its officers, employees and agents handling or responsible for funds of, or administered on behalf of the Council. Such fidelity insurance shall name the Council as an oblige and shall be maintained in an amount not less than the estimated maximum of funds, including reserve funds, in the custody of Council or the Manager, as the case may be, at any time during the term of such insurance. In no event, however, may the aggregate of such insurance be less than an amount equal to the sum of three months of the Annual Assessments then being levied against all Unit Owners plus such amounts as are then being held by the Council as reserve funds. The fidelity insurance shall contain waivers by the issuer of all defenses based upon the exclusion of persons serving without compensation from the definition of "employees," or similar terms or expressions. Such fidelity insurance shall provide that it may not be canceled or substantially modified (including cancellation for non-payment of premium) without at least ten (10) days prior notice to the Council.
 - 4.3.5. Other Insurance. Such other coverage as the Board of Directors may deem

advisable.

Section 4.4. Insurance That May Be Maintained by Unit Owners. Each Unit Owner may obtain insurance at his own expense affording coverage against (a) damage to any wall coverings, carpeting and any other improvements or betterments installed by the Unit Owner in the Unit Owner's Unit, or any of his personal property which is located anywhere upon the land or within the improvements which constitute the Condominium, and (b) personal liability incurred by such Unit Owner and arising out of the use of such Unit Owner's Unit by any person, but each policy which affords such coverage shall contain the same waiver of subornation by the insurer as that referred to in the provisions of Section 4.2, and either shall provide that the insurer shall have no right of contribution against any casualty insurance affording coverage against such risk held pursuant to the provisions of this Article (notwithstanding that such Unit Owner may be an insured thereunder) or shall be written by the same carrier as that of such insurance held by the Council. NOTICE IS HEREBY GIVEN BY THE DEVELOPER AND THE BOARD OF DIRECTORS THAT THE INSURANCE TO BE MAINTAINED BY THE COUNCIL UNDER THIS ARTICLE IV DOES NOT INSURE ANY ADDITIONS, ALTERATIONS, IMPROVEMENTS, BETTERMENTS OR MODIFICATIONS TO ANY UNIT AS SOLD BY THE DEVELOPER NOR DOES IT INSURE ANY PERSONAL PROPERTY OF A UNIT OWNER.

Section 4.5. <u>Proceeds of Insurance</u>.

4.5.1. Receipt and Distribution of Proceeds by Council.

- (a) The Council shall receive any proceeds which are payable under any policy of insurance held by it pursuant to the provisions of this Article, and shall hold and distribute the same in trust for the purposes set forth in these By-Laws, for the benefit of the Unit Owners, their respective insured Mortgagees, the Council and any other insured thereunder.
- (b) The Council shall not make any distribution of any such proceeds directly to a Unit Owner where a mortgagee endorsement is noted on the certificate of insurance covering his Unit, but shall make any such distribution only to such Unit Owner and his Mortgagee jointly.
- 4.5.2. <u>Adjustment of Losses</u>. Each Unit Owner shall be deemed to have delegated to the Council his right to adjust with the insurer all losses which are payable under policies purchased by the Council.

4.5.3. Repair or Reconstruction Following a Casualty.

(a) Except as may be otherwise provided by the Condominium Act, the Declaration or these By-Laws, if any of the improvements which are to be insured by the Council pursuant to the provisions of subsection 4.3.1 are damaged or destroyed, they shall be fully and promptly

repaired and restored by the Council using any proceeds of insurance which are payable on account of the same and are held by the Council, and the Unit Owners shall be liable to the Council for the amount by which the cost thereof exceeds the amount of such proceeds, in proportion to their respective undivided percentage interests in the Common Elements, except to the extent that such excess is declared a Common Expense by the Council.

- (b) Subject to the operation and effect of the provisions of subsection 4.4.3, if as a result of any such damage or destruction, any Unit Owner is paid any proceeds under any policy of insurance held by such Unit Owner pursuant to the provisions of Section 4.4, he may apply such proceeds in payment of the share of any such excess for which he is liable, and/or of any Assessment levied against his Unit as a result of any such declaration by the Council.
- (c) The Council shall (subject to the operation and effect of the provisions of Section 4.6) be responsible for restoring such improvements to and only to substantially the same condition as they were in immediately prior to the occurrence of any damage to, or the destruction of, the same. If, as a result of such repair or reconstruction, any change is made in the location of the improvements within any Unit or the Common Elements, the Council shall record among the Land Records of Baltimore County an amendment to the Condominium Plat which relocates the boundaries of such Unit or the Common Elements so as to conform to the location of such improvements as so changed, and shall hold a power of attorney from each Unit Owner and Mortgagee for such purpose.
- 4.5.4. Estimate of Cost of Repair. Immediately after the occurrence of any damage to, or the destruction of, any or all of the Condominium which the Council is required by these By-Laws to repair, the Board of Directors shall obtain a reliable and detailed estimate of the cost thereof (including, by way of example rather than of limitation, the cost of any professional service or bond which the Board of Directors desires to obtain in connection with such repair)
- 4.5.5. <u>Construction Fund</u>. Any proceeds of insurance received by the Council as a result of any damage to, or the destruction of, the Condominium, and any other sums received by the Council from any Unit Owner as a result thereof, shall constitute a construction fund which shall be disbursed by the Council in payment of the costs of the reconstruction and repair thereof, in the following manner:
- (a) If the amount of the estimated cost of reconstruction and repair of the damaged or destroyed portion of the Condominium is less than Fifty Thousand Dollars (\$50,000.00), such construction fund shall be disbursed by the Council in payment of such cost upon authorization by the Board of Directors; provided, that at the written request of any Mortgagee which is a beneficiary of any such fund, such fund shall be disbursed in the manner set forth in the provisions of paragraph (b) of this subsection.
- (b) If the amount of the estimated cost of reconstruction and repair of the damaged or destroyed portion of the Condominium is not less than Fifty Thousand Dollars (\$50,000.00),

such construction fund shall be disbursed in payment of such cost upon the approval of such disbursement by an architect or professional engineer licensed to practice in Maryland and employed by the Council to supervise such reconstruction and repair, from time to time as such reconstruction and repair progress. Such architect or professional engineer shall be required to furnish to the Council a certificate giving a brief description of the services and materials supplied by each contractor, subcontractor, materialman, architect, engineer or other person who has rendered services or furnished materials in connection with such reconstruction and repair, and stating (1) that the sum requested by each such person in payment therefor is justly due and owing, and does not exceed the value of the services and materials furnished; (2) that there is, to the best of such architect's or engineer's knowledge, information and belief, no other outstanding debt incurred for such services and materials as so described; and (3) that the cost, as reasonably estimated by such architect or engineer, for so much of such repair and reconstruction as remains to be done after the date of such certificate does not exceed the amount which will remain in such construction fund after the payment therefrom of the sum so requested.

(c) If any amount remains in such construction fund after the reconstruction or repair of such casualty damage has been fully completed and all of the costs thereof have been paid, such portion shall be distributed to the Unit Owners and their insured Mortgagees, as their respective interests may appear.

Section 4.6. Substantial or Total Destruction.

- 4.6.1. Grounds for Not Reconstructing. Any portion of the Condominium which is damaged or destroyed shall be repaired and reconstructed unless (a) the Condominium is terminated pursuant to the provisions of the Condominium Act, the Declaration, and these By-Laws, (b) the reconstruction and repair of such portion in accordance with the provisions of subsection 4.5.3 would be illegal under any applicable Maryland or local health or safety statute or ordinance, or (c) at least eighty percent (80%) of the Unit Owners (including every Unit Owner of a Unit which would not be reconstructed) vote not to reconstruct such portion at a Special Membership Meeting held pursuant to the provisions of subsection 2.3.3.
- 4.6.2. <u>Distribution of Proceeds</u>. If pursuant to the provisions of subsection 4.6.1 such damage or destruction is not to be repaired or reconstructed, subject to the provisions of Section 8 of the Declaration, the net proceeds of any insurance which are payable to the Council as a result of such damage or destruction shall be held in one fund, which shall be used or distributed by the Council as follows:
- (a) the net proceeds attributable to damaged Common Elements shall be used to restore such damaged Common Elements to a condition compatible with the remainder of the Condominium;
- (b) the net proceeds attributable to Units and Limited Common Elements which are not to be rebuilt shall be distributed to the Unit Owners of such Units in accordance with the

provisions of the Condominium Act; and

(c) the remainder of such net proceeds shall be distributed to all of the Unit Owners in proportion to their respective undivided percentage interests in the Common Elements.

Section 4.7. <u>Conflicts</u>. Except to the extent otherwise required by the Condominium Act, the provisions of this Article IV shall govern in lieu of any provisions of the Condominium Act concerning maintenance of insurance, restoration and repair, and the use of insurance proceeds.

ARTICLE V. CONDEMNATION.

Section 5.1. Condemnation Proceedings.

- 5.1.1. Council's Right to Prosecute and Defend. The Council shall be entitled to prosecute and defend all proceedings with respect to the Condemnation of any or all of the Common Elements or any Council Property; provided, that the Council shall not settle or compromise any claim made in any such proceeding without the approval of Unit Owners having a majority of the outstanding Votes.
- 5.1.2. <u>Notice to Unit Owners</u>. The Council shall notify each Unit Owner of any such proceeding, and each Unit Owner shall be entitled to participate therein on his behalf.

Section 5.2. Repair and Reconstruction. Subject to the operation and effect of the provisions of Section 5.3, in the event of a Condemnation of part of the Condominium, the Council shall arrange for and supervise the prompt repair and restoration of the remainder of the Condominium in the same manner as that which is set forth in the provisions of Article IV in the case of damage by fire or other casualty, and the provisions of Article IV shall apply to the repair and restoration of the Condominium in the same manner as if the Condominium had been so damaged. The award made for the Condemnation shall be payable to the Council and shall be held and disbursed in the same manner as the proceeds of insurance received by the Council are required by the provisions of Article IV to be held and disbursed by the Council upon the occurrence of any such casualty.

Section 5.3. Substantial or Total Condemnation.

5.3.1. Right of Partition. If (a) more than two-thirds (2/3) in number of the Units are rendered untenantable by a Condemnation, and (b) more than two-thirds (2/3) of the Unit Owners fail to vote in favor of the alteration and reconstruction thereof at a Membership Meeting called for such purpose on a date within sixty (60) days after the date of such Condemnation, then, with the written approval of one or more Mortgagees having first Mortgages on at least two-thirds (2/3) of all of those Units which are then encumbered by a Mortgage, the Condominium shall be subject to an action for partition at the suit of any Unit Owner or Mortgagee, as if the Condominium were owned by the Unit Owners as tenants in common.

5.3.2. <u>Distribution of Proceeds</u>. Upon the completion of any such partition and of any sale of the Condominium made pursuant thereto, the net proceeds of such sale, together with the total award for such Condemnation, shall be held by the Council in one fund, which shall be distributed by the Council among all of the Unit Owners in proportion to their respective undivided percentage interests in the Common Elements, after first applying the share of each Unit Owner to the payment of any unpaid amount for which a lien then exists upon his Unit, in the order of priority of such liens.

Section 5.4. Effect of Condemnation on Percentage Interests

- 5.4.1. Adjustment of Percentage Interests If there is a Condemnation of any or all of the Condominium and if, as a result of such Condemnation, any or all of any Unit so taken is no longer subject to the operation and effect of the Declaration, the Condominium Plat and these By-Laws, and if the Condominium is not partitioned pursuant to the provisions of subsection 5.3.1, then the respective undivided percentage interests in the Common Elements and percentage interests in the Common Expenses and Common Profits of all Units or portions thereof which were not so taken shall be adjusted as of the date of such Condemnation in the following manner:
- (a) If such Condemnation is of all of one or more Units, the respective undivided percentage interests in the Common Elements and percentage interests in the Common Expenses and Common Profits of such Units shall be reallocated among all of the other Units, in that proportion which, immediately prior to such Condemnation, the respective such percentage interests of each of the other Units bears to the aggregate of the respective percentage interests of all of the other Units.
- the percentage interests of each such Unit shall be reduced to a percentage which bears the same ratio to the percentage interest of such Unit immediately prior to such Condemnation as the ratio which the floor area of the Unit immediately after such Condemnation bears to the floor area of the Unit immediately prior to such Condemnation, and (ii) the aggregate of such reduction in the percentage interests of all such Units shall be reallocated among all of the Units remaining after such Condemnation (including each Unit with respect to which such reduction is made) in proportion to the respective percentage interests of such Units immediately prior to such Condemnation, except that in the case of each Unit with respect to which such reduction is made, the percentage interests used in such computation shall be the percentage interests of such Unit as so reduced.
- 5.4.2. Amendment of the Declaration. Promptly after any Condemnation as a result of which any adjustment of the respective undivided percentage interests in the Common Elements or percentage interests in the Common Expenses and Common Profits is made pursuant to the foregoing provisions of this Section, an amendment of the Declaration setting forth such adjustment shall be executed and acknowledged by each Unit Owner and Mortgagee, and recorded among the Land Records of Baltimore County by the Council. The Council shall hold a power of attorney from each Unit Owner

ARTICLE VI. COMMITTEES.

Section 6.1. <u>Nominating Committee</u>. The Board of Directors shall appoint the members of the Nominating Committee as provided in these By-Laws.

Section 6.2 <u>Other Committees</u>. In addition, the Board of Directors may appoint such other committees as it deems appropriate in carrying out the purposes of the Association.

ARTICLE VII. MISCELLANEOUS PROVISIONS.

Section 7.1. Roster of Unit Owners, Mortgagees, Proxy Holders and Voting Representatives.

- 7.1.1. <u>Duty to Furnish Information</u>. Immediately upon a person's having become the Unit Owner or a Mortgagee of a Unit, or the Proxy Holder of a Unit Owner's votes, such Unit Owner, Mortgagee or Proxy Holder shall in writing both notify the Council of its status as such and supply the following information to the Secretary:
- (a) the full and correct name of such Unit Owner, Mortgagee or Proxy Holder (and if a Proxy Holder, a statement as to whether the Proxy Holder is also a Mortgagee with respect to such Unit);
- (b) the number of the Unit of which such person is a Unit Owner or Mortgagee, or for the Unit Owner of which such person is a Proxy Holder;
- (c) if such Unit Owner, Mortgagee or Proxy Holder consists of more than one person, the full and correct name of each such person;
- (d) if such Unit Owner, Mortgagee or Proxy Holder, or any such person of which it consists, is not a natural person, (i) the type of legal entity of which it consists, and (ii) the state or other jurisdiction under which it is organized and exists;
- (e) a single address for such Unit Owner, Mortgagee or Proxy Holder in the United States of America, which shall constitute its Notice Address for purposes of the provisions of Section 6.2;
- (f) unless such Unit Owner and any such Proxy Holder consists of one natural person (or of two or more natural persons who do not desire to designate any Voting Representative), the name of each natural person who is to be a Voting Representative for such Unit Owner or Proxy Holder; and

- (g) upon request by the Secretary, such evidence of such Unit Owner's, Mortgagee's or Proxy Holder's status as such as the Secretary may reasonably demand.
- 7.1.2. Failure to Furnish Information. Unless the Council has been notified of the existence of a Unit Owner, Mortgagee or Proxy Holder and the Secretary has been supplied with the information which is required to be supplied by the foregoing provisions of this Section, such person shall have no right under the provisions of the Condominium Act, the Declaration or these By-Laws (a) to be given any notice, demand, consent, approval, request or other communication or document by the Council or any Director or Officer, (b) unless permitted by the President, to participate in the consideration of or cast any vote upon any question voted upon by the Council Membership, or (c) any Unit Owner.
- 7.1.3. Maintenance of and Reliance on Roster. The Secretary shall maintain on a current basis a roster showing, with respect to each Unit, any and all information pertaining to the Unit Owner thereof, any Mortgagee thereof, and any Proxy Holder or Voting Representative with respect thereto, which is supplied to the Secretary pursuant to the foregoing provisions this Section. Unless the Council has received express, written notice to the contrary, the Council, its Directors, Officers, employees and agents, and each Unit Owner shall be entitled to rely upon the accuracy of such roster as Owner and any Mortgagee or Proxy Holder of a Unit, and the designation and identity of any Voting Representative for any such Unit Owner or Proxy Holder, all in making any determination for purposes of the provisions of the Condominium Act, the Declaration or these By-Laws as to whom any notice, demand, consent, approval, request or other communication or document is to be given or delivered by any Meeting, or in connection with any other action to be taken by the Council or any of its Directors or Officers.

Section 7.2. Notices. Any notice, demand, consent, approval, request or other communication or document which is to be provided hereunder by the Council or any Director, Officer or other person, to any person shall be in writing, and (a) shall be deemed to have been provided fortyeight (48) hours after having been deposited in the United States mails, postage prepaid, and addressed if the addressee is a Unit Owner, Proxy Holder, Voting Representative or Mortgagee who (in accordance with the provisions of Section 6.1 hereof) has notified the Council of its status as such and furnished the Secretary with the information referred to therein, to such person's address (herein referred to as such person's "Notice Address") as set forth in the roster which is referred to herein, and (ii) if the addressee is the Council, to the address of the Council's resident agent, or to such other address in the United States of America as the Council may designate from time to time by notice to the Unit Owners, information, or (B) is any other person, to such address in the United States of America as is used by the United States Postal Service for the delivery of mail to such person or his Unit, or (b) shall be deemed to

have been provided upon actual hand or other delivery to such person.

Section 7.3. <u>Information to be Provided by Purchaser</u>. Immediately after the sale of a Unit, the purchaser or his agent shall provide to the Council, to the extent available, the name and forwarding address of the prior Unit Owner, the name and address of the purchaser, the name and address of any Mortgagee, the date of settlement, and the proportionate amounts of any outstanding Assessments assumed by each of the parties to the transaction.

Section 7.4. Severability. No determination by any court, governmental or administrative body or agency or otherwise that any provision of these By-Laws or any amendment hereto is invalid or unenforceable in any instance shall affect the validity or enforceability of (a) any other provision of these By-Laws or of such amendment, or (b) such provision in any instance not controlled by such determination. Each such provision shall be valid and enforceable to the fullest extent allowed by law, and shall be construed wherever possible as being consistent with applicable law.

Section 7.5. <u>Amendment</u>. These By-Laws may be amended in, and only in, the manner set forth in the Declaration and the Condominium Act.

Section 7.6. <u>Applicable Law</u>. These By-Laws shall be given effect and construed by application of the law of Maryland.

Section 7.7. <u>Headings</u>. The headings of the Articles, Sections and subsections hereof are provided herein for and only for convenience of reference, and shall not be considered in construing the contents thereof.

Section 7.8. <u>Construction</u>. All references made herein (a) in the neuter, masculine or feminine gender shall be deemed to have been made in all such genders; and (b) in the singular or plural number shall be deemed to have been made, respectively, in the plural or singular number as well.